



### **Practising Certificate Renewals for 2019 – 2020**

Renewals for the 2019 - 2020 period will commence from **1 April 2019 until 7 June 2019**. Any renewals received between **8 June and 30 June 2019** will still be accepted but will have a late-fee applied.

### **Renewal forms will not be accepted after midnight on 30 June 2019.**

This year, renewals will need to be completed online via our new **ONLINE WEB BASED SYSTEM**. During the month of April, barristers will be sent an email from the Executive Director which will include the link they will need to use to access the new online renewals. Your login details are the same as those for your member dashboard login. If you are unsure of what these details are, please contact Reception on either 9232 4055 or [reception@nswbar.asn.au](mailto:reception@nswbar.asn.au).

We would encourage members to ensure that your practice address and contact details are up to date and that you have your member username and password before accessing the online renewals portal.

It would be appreciated if any barrister who did not wish to renew their practising certificate for the 2019 – 2020 year, would contact the Certification Officer **in writing** prior to 7 June 2019.

Georgina Stow  
Certification Officer  
Telephone: 02 9232 4055  
Email: [certification@nswbar.asn.au](mailto:certification@nswbar.asn.au)

PLEASE NOTE that the Certification Officer's hours are 8am – 4pm Monday, Tuesday, Thursday and Friday. If your enquiry is urgent and is outside of these hours, please contact Reception on 9232 4055 or [reception@nswbar.asn.au](mailto:reception@nswbar.asn.au).