

**Notice of Readiness (DEFENCE) – Local Court of NSW  
Criminal and Special Jurisdictions**

<b>Case No.</b>		<b>Parties:</b>	-v-
-----------------	--	-----------------	-----

**Unless otherwise ordered this form must be completed and served electronically (if possible) on the court and all parties in all cases no less than 28 days before the date next fixed.**

**Hearing Estimate:**

<b>Previous time estimate:</b>	(Hours/Days)	<b>Revised time estimate (if changed):</b>	(Hours/Days)
--------------------------------	--------------	--------------------------------------------	--------------

**Readiness Issues:**

Issue	Yes/ No	Details
I have obtained full and complete instructions from the defendant/ respondent:		
I have reviewed prosecution witness requirements:		Detail any changes and specify number of witnesses required for prosecution/defence:
Is an interpreter required?		Required for witness/defendant: Language:
Has all evidence to be relied upon (including expert reports) been obtained/ served?		
Have all discussions with the prosecution and considerations regarding alternate charges and pleas been explored and exhausted?		
Will there be a request for a defence witness to appear by AVL?  <b>NOTE:</b> AVL requests will be dealt with at the call-over for this matter.		Is there any objection by the prosecution?
Is appropriate technology available (at witness location) to allow defence witness to give evidence via AVL?		
Is video evidence (e.g. CCTV footage, body worn video evidence) required to be played?		Specify and indicate length of recording:
I certify that I have explained the discount regime for a plea of guilty to my client:		
I certify the defence is ready to proceed to trial without delay:		

Legal Representative Name:	Date:
Email:	Contact number: