



Australian Government

Department of Defence

DEFENCE FORCE ADVOCATE

JOB DESCRIPTION

The Defence Force Advocate is appointed pursuant to section 58S of the *Defence Act 1903* by the Minister for Defence, on a part-time basis, to advise the Chief of the Defence Force on matters concerning Australian Defence Force (ADF) remuneration. The Defence Force Advocate prepares submissions and represents the workplace interests of ADF members before the Defence Force Remuneration Tribunal (the Tribunal). The Tribunal's primary role is to inquire into, and determine, salaries and relevant allowances for ADF members.

In the course of performing these duties, the Defence Force Advocate is required to familiarise him or herself with the various roles of ADF personnel through programmed visits with members of the Tribunal. The Defence Force Advocate will be required to undertake some interstate travel, and participate in ADF-related activities, including travelling in Defence vehicles, aircraft and ships, and observing ADF members working in the field and at sea.

Recent practice indicates an annual commitment of approximately 70 days per year, depending on the number of matters listed by the Tribunal.

SELECTION CRITERIA

In order to be successful in this important industrial advocacy role, an individual should meet the following essential selection criteria:

- significant experience in employment and industrial relations matters;
- knowledge of the nature of service in the ADF; and
- highly developed advocacy and communication skills in order to represent the ADF in complex remuneration cases before the Tribunal.

Desirable considerations.

- experience as a legal practitioner with at least seven years experience;
- a good understanding of the role of the ADF, its structure and its people; and
- previous military service.

To be eligible for engagement, an applicant must be, or intend to become, a permanent Australian citizen. This is a security-designated position. The successful applicant will be required to undergo security assessments to the appropriate level.

Remuneration and conditions of appointment are available in the selection documentation. Before applying, please obtain these documents by emailing:

brendan.stevens@defence.gov.au quoting **Ref. No. DFA 150101**

To discuss the requirements of this position, **after** first obtaining the selection documentation, please telephone Colonel Brendan Stevens, Director Military Remuneration, on 0261272504.

Applications close at 12:00pm noon (AEST) Friday, 10 October 2014.