



EXECUTIVE DIRECTOR

The National Judicial Staff Services through the Board of Directors of the PngCJE is seeking to recruit a dynamic Executive Director to manage the Centre for Judicial Excellence. The Executive Director will be responsible for providing strategic management and leadership for the PNG Centre for Judicial Excellence/Pacific Island Countries Centre for Judicial Excellence (PngCJE/PicCJE).

The concept of Judicial Education was recognised by the Judiciary some time ago as was the need to develop structured judicial programs to the Judicial Court officers as a necessary tool to achieve Judicial Excellence. The Board of the CJE has the aim to expand judicial education and training programs to cater for the needs of other smaller Pacific Nations in addition to meeting the needs of the PNG Judiciary.

The Executive Director will assist and support the Board of Directors in its endeavours and in developing and implementing the Business Plan, PicCJE Roadmap and the Training Activity Plan. This position has the day to day responsibility for a staff of 24 and overall management of the Centre for Judicial Excellence to ensure that the Objectives of;

1. Promoting judicial excellence
2. Promoting professional development and training; and
3. Fostering an awareness of judicial administration, developments in the law and social and community issues, are achieved.

Key Accountabilities

- Management and Leadership
- Planning
- Project Management
- Human Resource Management
- Financial planning and management
- Community relations and advocacy

Educational Qualifications

Tertiary qualifications in Law or Education or related discipline and preferably with post graduate studies in Law or Education.

Essential Experience

Preferably a current or former Judge or Professor with 15 or more years' experience in law or education or executive roles and is regionally respected by the PIC's and preferably exposed to adult learning principles and who has assessed, developed, delivered and evaluated continuing judicial education programs.

Personal Qualities

- Well presented
- Self- starter and flexible
- Excellent organisational ability and attention to detail
- Tactful and diplomatic
- Professionally respected

An attractive remuneration package similar to those offered to Technical Officers engaged on contract in government service in PNG is being offered for this high level position. This position is available to PNG citizens and non-citizens from within and outside PNG.

Completed applications can be marked ***Executive Director CJE*** and forwarded to **PO Box 7018, Boroko, NCD**. Applications close on Friday 16th June 2017. For more information call 324 5773.

Only shortlisted candidates will be contacted.

Information is also on the Website; www.pngjudiciary.gov.pg under News & Events, Advertisement.